Parish Council Members are summoned to the meeting of:

Mayfield and Five Ashes Parish Council

Finance and General Purposes Executive

Venue: **Old Manor House, High Street, Mayfield, TN20 6AL**

Date: **Monday 21 September 2026**

Time: **19:30**

Signed Dated

16/09/2026

Janna Todd Parish Clerk

The Clerk's Office
Old Manor House
High Street
Mayfield
TN20 6AL
Tel: 01435 873784
Email: clerk@mayfieldfiveashes-pc.gov.uk

**The public or press are welcome to observe the meeting except for identified confidential items. It is requested that any questions are emailed to clerk@mayfieldfiveashes-pc.gov.uk one day in advance of the meeting.*

Agenda

Public questions

*****Ten minutes is available before the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda.

1. **Apologies for absence**
2. **Declaration of Substitute Members**
3. **Declarations of interests by members on agenda items**
4. **Minutes of the meeting of 22 June 2026 (previously circulated)**
   - Update regarding matters arising and actions from previous meetings
5. **Financial compliance (information previously circulated)**
   - To receive, approve and sign the F&GP GO & MCC Finance Reports up to 31 August 2026
   - To approve Parish Council expenditure up to and including 31 August 2026
   - To ratify bank account reconciliations and sign bank statements to 31 August 2026
   - To ratify current direct debit mandates in operation
   - To consider current interest rates on bank accounts
   - To ratify £11,706 streetlight electricity contract payable over 3 years from 01/11/26 to 31/10/29
6. **Mayfield Community Centre (MCC) financial and compliance matters (information circulated)**
   - To consider financial aspects of the project
   - Update on landlord/ tenant meeting with MCC CIO including draft lease and service charges
   - Update on National Lottery Community Fund grant
   - To consider the draft MCC budget for 2027-28 v1.4
7. **WDC community asset disposal (information previously circulated)**
   - To receive and consider update further to previous meeting
8. **2027/28 Rent and hire charges (information previously circulated)**
   - To review rates for next financial year
9. **Preliminary consideration of the 2027/28 budget (information previously circulated)**
   - To consider the draft General Operations budget for 2027/28
   - To consider any recommended precept increase for 2027/28
10. **Memorial benches (information previously circulated)**
    - To consider suspending new requests until post MCC completion
    - To consider policy amendments for future requests including bench locations
11. **Assistant clerk recruitment**
    - To consider process for recruitment and timeline
12. **Clerk's remuneration (information previously circulated)**
    - To consider NALC recommended pay agreement increase of £1,230 pro rata for level SCP26 backdated to 01 April 2026

13. Items from the Clerk (information previously circulated)

- To receive update on external audit
- To acknowledge information from Highways on fingerpost repair and replacement

14. Items of information and next agenda items